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# **Military Surface Deployment And Distribution Command** (SDDC)

# **Rate Filing**

**Updated 21 January 2010 Version 3** 

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# **List of Changes**

Version No.	Description	<b>Revision Date</b>	Page Numbers
1	Editorial corrections/clarifications to the business rules in the following sections: "Rate Filing Prerequisites", "Rate Submissions", "Rate Cycle and Effective Period of Accepted Rates", "Rate Filing Errors and Rejections", "Acceptance of Rates", "Responsive TSP", "Duality", "DPS Rate Filing Instructions", "Rate Reasonableness", "Historical Tonnage Data", "Volume Moves", "One-Time Only (OTO), Mobile Homes (MOTO) and Boats (BOTO)", "Special Solicitation", "Appendix A, B" as per comments received from industry.	28 October 2005	4,5,7, 9,10, 11-16, 18-20, 22-24, 27, 33
1	Special Solicitation language revised	May 19, 2006	17-18
1	CFAC error type language revised	June 15, 2006	6 -7
2	Rate Filing Error Codes, Tonnage language, Rate Filing timeline updated	December 7, 2007	5,7,12-13,18
2	Added abbreviations for Special Solicitation countries	February 11, 2008	Table A-4
2	Added abbreviations for US Embassies, updated embassy listing for special solicitations	February 15, 2008	Table A-4
2	Clarified delivery method of rejection codes in par. 2.7.	March 5, 2008	7
2	Clarified Special Solicitation Award	March 10, 2008	18
3	Editorial corrections and additional clarifications as indicated. Replaced "Families First" with "Defense Personal Property Program" and "Rate Reasonableness with "Competitive Range" throughout	January 22, 2010	3-5; 7-8; 11-12; 21, 36

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#### 1.0 Introduction

The Department of Defense's (DoD) reengineered personal property program called the "Defense Personal Property Program" will incorporate a new rate filing process. The Defense Personal Property System (DPS) is the computer system that will support the Defense Personal Property Program (DP3). DPS leveraged Commercial off-the-Shelf (COTS) software called "Request for Quote" (RFQ) for the rate filing and processing module. Rates for the domestic and international programs can only be filed in DPS, via the RFQ module. The Defense Personal Property Program will use a "Best Value" approach to distributing shipments. Best Value is based on a Transportation Service Provider's (TSP's) performance and rates. DPS will establish a Best Value Score (BVS) for each TSP-channel combination, based on their Performance Score (PS) and Rate Score (RS) (see the document titled: "Best Value Score" for more details)

This document describes the new rate filing policies effective in the Defense Personal Property Program. Additionally, this document outlines rate filing procedures for all types of shipments, including Domestic Household Goods (dHHG), International Household Goods (iHHG), International Unaccompanied Baggage (iUB), Volume moves, One Time Only (OTO), Mobile Home One Time Only (MOTO), Boat One Time Only (BOTO), Special Solicitations and Frustrated Shipments.

Rates will be filed by TSPs engaging in the movement of DoD and U.S. Coast Guard (USCG) - sponsored shipments of household goods within and outside of the continental United States (the 48 contiguous states and Alaska). TSPs filing rates in response to the SDDC rate tariff and/or tenders will use these instructions in conjunction with tariff and/or tenders modifications to ensure a responsive rate filing.

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#### 2.0 General Rate Filing Instructions

These instructions are applicable to all TSPs who are eligible and approved to transport personal property. These rate filing instructions do not apply to NTS, DPM or Intra-Theater tenders.

#### 2.1 Rate Filing Prerequisites

In order to file rates, a TSP must have satisfied all the administrative requirements for DoD qualification; their Performance Score must be at or above the Minimum Performance Score (MPS) prior to filing rates; and they must have a current Certificate of Independent Pricing (CIP)/Certificate of Responsibility (COR). The CIP/COR must be resubmitted annually during the Qualification Open Season.

Any TSP not filing rates for three (3) consecutive rate cycles will have their approval revoked, thereby precluding participation in future rate cycles. Any TSP whose approval is revoked in this manner must reapply during a qualification open season as a new entrant in order to again participate.

#### 2.2 Rate Submissions

Rates must be filed in DPS's Request for Quote (RFQ) module. TSPs are responsible for establishing quality control procedures that permit the review of rates prior to actual submission to SDDC. Failure to submit rates in DPS by the designated filing date and time will result in non-acceptance of the submissions. TSPs are responsible for the selection and actions of their Internet Service Provider (ISP) and/or Rate Filing representative. TSPs are also responsible for any internal company computer security and control/use of issued passwords for access to the DPS system.

For the domestic market, TSPs will file one rate per channel for the entire year. Peak and non-peak seasonal adjustments are incorporated into the 400NG tariff; therefore TSPs filing rates are not required to file a separate rate for Peak and Non-Peak seasons. Each channel rate is comprised of two discounts: the first discount will be submitted for line haul transportation charges and is called the domestic Transportation Related Charges (dTRC) discount; the second discount will be submitted for all Storage in Transit (SIT) and SIT related services (except third party services) and is called the domestic SIT Related Charges (dSRC) discount.

For the International Market, TSPs will file two Single Factor Rates (SFRs): one for Peak; and one for Non-Peak season. The Peak SFR will apply for the period of 15 May to 30 September, and the non-Peak SFR will apply for the period of 1 October to 14 May.

TSPs can file rates on single or multiple channels. However, any rate that is not properly prepared or submitted, in accordance with provisions of this document, will be rejected. (See section on "Rate Filing Procedures in DPS" for details)

There will be two rounds of rate filing. A rate can be filed once per channel per code of service; if that rate is accepted then it cannot be changed or cancelled. Rates rejected in the 1<sup>st</sup> round may be re-filed in the 2<sup>nd</sup> and final round (see "Rate Filing Errors/Rejections"). TSPs who did not submit a rate for a specific channel(s) and code of service in the 1<sup>st</sup> round, will be allowed to submit a rate in the 2<sup>nd</sup> (final) round. Any rates rejected in the 2<sup>nd</sup> round for any reason cannot be re-filed until the next annual rate filing. TSPs are therefore encouraged to file all their rates in the 1<sup>st</sup> round for all channels in which they wish to participate.

## 2.3 Rate Filing Timeline

SDDC will publish the Rate filing timeline 45 days prior to the annual rate filing cycle.

## 2.4 Rate Cycle and Effective Period of Accepted Rates

The initial rate cycle will begin at 12AM (midnight) on May 15<sup>th</sup>, 2010 and end at 11:59 PM (midnight) May 14, 2011 Greenwich Mean Time (GMT). All rates accepted by SDDC will remain in effect for the entire duration of the rate cycle.

The succeeding 12-month rate cycles will be from May 15 to May 14. For example, the 2<sup>nd</sup> annual rate cycle will commence at midnight on May 15, 2009 and end at midnight on May 14, 2010. If the beginning or ending date falls on a U.S. Federal holiday, the effective date will be the next Government workday.

#### 2.5 Late submission of Rates

TSPs may not submit any rates after the designated deadline date. Rates not submitted by the designated filing deadlines will be rejected, and no rates will be accepted after the 2<sup>nd</sup>/Final round of rate filing.

## 2.6 Individual Rate, Tariff and/or Tender

Each individual tariff and/or tender stands alone, is not influenced by prior practices or procedures, and will not be subject to modification prior to and subsequent to the deadline and acceptance stipulated, unless specifically modified by SDDC for the mutual benefit of all parties in writing prior to the tariff and/or tender deadline. Each rate in a market, per channel should be constructed to stand alone without regard to individual rates for other Origin/Destination and Code of Service combinations.

#### 2.7 Rate Filing Errors/Rejections

DPS will perform edit checks and validations prior to TSPs submitting their rates. For example, DPS will not allow alpha characters in numeric rate fields. DPS will allow TSPs to change their rates prior to rate filing deadline, but after the rates are processed and accepted they cannot be changed. For details see "TSP Rate Filing Instructions."

The rate-filing errors/validations are executed at the end of each round. Rates that are acceptable will be stored in the DPS database. TSPs will be notified of their rate filing errors via email. DPS will display rejected rates, and the reason for rejection.

All submitted rates will be subject to the following validation checks in DPS:

Error Type	DPS Action	Remark
Administrative errors	TSPs will be informed of their errors and will be given an opportunity to re-file their rate (only if this happens in the 1 <sup>st</sup> round of rate filing) – DPS will send error notifications to TSPs both during (bulk file) and after each rate filing round is closed	Rates that are not accepted in the 1 <sup>st</sup> round can be re-filed in the 2 <sup>nd</sup> (Final) round.  For all domestic channels, discounts that are greater than 99.00% will not be accepted. For international channels, SFRs less than a \$1 will not be accepted.
TSP is disqualified	TSPs rates will be rejected	Rates submitted by nonqualified or disqualified TSPs will be rejected
TSP is suspended, is in "non-use" or is inactive	Rates will be accepted in DPS if it passes all other checks, accepted rates will not be used until they are placed on the active Traffic Distribution List (TDL). If the rates are not accepted, TSPs will be informed of the errors and will be given an opportunity to refile their rate (only if this happens in the 1 <sup>st</sup> round of rate filing)	TSPs that are suspended, in non-use, or inactive will be allowed to file rates, but will not receive any shipments until they are placed on the active Traffic Distribution List (TDL).  Rates that are not accepted in the 1 <sup>st</sup> round can be re-filed in the 2 <sup>nd</sup> (Final) round.
International rates will not be considered complete if a TSP has not filed a Peak and Non-Peak rate simultaneously for each channel	Rates will not be accepted, TSPs will be given an opportunity to refile their rates (only if this happens in the 1 <sup>st</sup> round of rate filing)	Rates that are not accepted in the 1 <sup>st</sup> round can be re-filed in the 2 <sup>nd</sup> (Final) round.
For Special Solicitation channels, complete set of rates are required (all rates From Origin To Destination and back).	Rates will not be accepted, TSPs will be given an opportunity to refile their rates (only if this happens in the 1 <sup>st</sup> round of rate filing)	TSPs filing special solicitation rates must submit rates from all CONUS Origin rate areas to the OCONUS Destination location and from the OCONUS Origin location to all CONUS Destination rate areas (for details see the section on the "Special Solicitation")
Validate Common Financial and/or Administrative Control (CFAC) association between TSP(s) that file International rates (same Channel/same Code of Service).  Note: Domestic CFAC is validated for Defense Personal Property Program,	For International: If there are multiple rates submitted by TSPs in CFAC for the same channel and COS, all rates will be rejected. TSPs may not re-file for this channel.	

Error Type	DPS Action	Remark
as referenced in the "TSP		
Qualification" Business Rules		
Submitted rates fail the	Rates will not be accepted, TSPs	Rates that are not accepted in the 1 <sup>st</sup>
Competitive Range (CR)	will be given an opportunity to re-	round can be re-filed in the 2 <sup>nd</sup> (Final)
check for a channel	file their rates (only if this happens	round.
(For more details see section	in the 1 <sup>st</sup> round of rate filing)	For every domestic channel a TSP must
2.18 on Competitive Range)	DPS message will indicate if the	file discounts for both transportation
	TSP's rate was <u>higher</u> than the	(dTRC) and SIT (dSRC) in order to meet
	highest acceptable rate OR	the CR test. If either dTRC and/or dSRC
	DPS message will indicate if the	do not pass the respective CR test for
	TSP's rate was <u>lower</u> than the	that channel; that rate will be not be
	lowest acceptable rate	accepted.

## 1<sup>st</sup> round of rate filing:

TSPs are encouraged to file rates for all channels in which they wish to participate in the 1<sup>st</sup> Round of rate filing. Rates filed in the 1<sup>st</sup> round of rate filing that pass the Competitive Range check will be considered final. TSPs will be given one opportunity to correct the following errors: administrative errors; incomplete domestic or international rate submissions; incomplete set of rates for special solicitation channels; and rates not passing the Competitive Range check. These errors can be corrected in the 2<sup>nd</sup>/final round of rate filing.

# 2<sup>nd</sup> / Final round of rate filing:

Rates rejected for **any reason** in the  $2^{nd}$  / final round cannot be resubmitted, and TSPs with rejected rates will have to wait until the next rate filing cycle to submit rates. TSPs who did not submit a rate in the  $1^{st}$  round of rate filing may submit a rate for those channel(s) in the  $2^{nd}$ /Final round.

The following error messages will be shown next to each rejected rate following round 1 and round 2 of annual rate filing:

Error Code	Description	
1	Performance score of TSP is below minimum acceptable score.	
2	TSP is part of a CFAC which already submitted rate for the channel and code	
	of service.	
3	TSP is not authorized to work in the market.	
4	TSP intl-rate/dom discount is higher than acceptable high for this channel and	
	code of service.	
5	TSP did not submit both a peak and non-peak rate for this international	
	channel.	
6	Incomplete special solicit rates.	
7	The CIP or COR of the TSP has not been updated.	
8	TSP INTL-rate/DOM-discount is lower than the acceptable low for this	
	channel and code of service.	
9	TSP did not submit both a Line Haul and SIT discount for this domestic	
	channel.	
10	Maximum weight per day too low for volume move bid.	

## 2.8 Acceptance of Rates

- a. TSP's can see their accepted rate in DPS
- b. SDDC reserves the right to reject any or all offers; to waive informalities and minor irregularities in offers received; to-negotiate, accept, or reject initial or subsequent submissions without discussion of rates; to nonuse or cancel any rate upon 15 days notice; and re-solicit rates.
- c. SDDC reserves the right to extend the effective period of rates by 45 days to modify the rate-filing period.
- d. Rate submissions should be based on the most favorable terms to the Government from a price and service standpoint.
- e. It is SDDC's sole intent to solicit responsible rates prepared in accordance with sound business decisions. Rates, which would jeopardize financial viability of a TSP, are not desired.
- f. Individual rates should be constructed to stand alone without regard to rates for other channels. TSPs are encouraged to file rates only between those areas where they desire to serve.
- g. SDDC reserves the right to do on the spot awards, by phone, email, etc.
- h. SDDC reserves the right to initiate and/or modify special negotiations, in manual or automated format, at any time commensurate with requirements. Unique rate filing procedures may be required in those instances where normal automated procedures are not appropriate due to particular circumstances existing at the time. Methods for administratively processing such situations will be provided in the special solicitation instructions. One Time Only (OTO) and Volume Moves are examples of such filings
- i. Although no guarantee is expressed or implied, SDDC will make every effort to protect the confidentiality of rates submitted by TSP.
- j. Specific notice of the nonuse of rates will not be furnished.
- k. TSPs submitting rates are offering their rates for transportation services to the United States Government for the indicated rate cycle under the applicable tariff and/or tenders and tender of service. By submitting rates, the TSP agrees to abide by the rules applicable to the tariff and/or tenders and tender of service.
- 1. GSA and DOJ will have "read only" access to DPS.

#### 2.9 Responsive Offers

Competitive rates submitted under this program will be received from DoD approved TSPs.

#### 2.10 Responsive TSP

A TSP meeting the requirements contained in Appendix R (Tender of Service) of the Defense Transportation Regulation DoD 4500.9-R will be a responsive TSP.

By filing rates and certification thereof, TSPs certify they hold the necessary authority and do hereby, offer on a continuing basis to SDDC (to include the military departments of the Government and the Coast Guard, hereinafter called the Government), pursuant to Section

10721 of the Interstate Commerce Act, or other appropriate authority, the transportation services herein described, subject to the terms and conditions herein stated, the property to which rates herein apply must be shipped by or for the United States Government on a GBL/BL.

#### 2.11 Cancellation of Rates

TSPs should carefully review their rates before submitting them in DPS as there is no rate cancellation cycle. TSPs can add, delete, change or correct rates in DPS, prior to the rate filing deadline. A TSP that files rates for any channel in any market may not cancel their rate after it has been accepted by SDDC.

TSPs have the ability to blackout any dates on which they do not wish to receive traffic awards. If a TSP cannot service a channel on a specific date(s), then those dates can be blacked out in advance. Additionally, if a TSP no longer wants to participate in a market (e.g. dHHG, iHHG, iUB etc), they may request their qualification for that market be eliminated under the TSP Qualification module. After these requests are granted, the TSP will no longer receive shipment awards for that market and will be removed from the traffic distribution lists in DPS. However, the TSP must service all shipments awarded and/or currently in the pipeline (e.g. packed or picked up)

**Note**: DPS has an annual rate cycle. In order for a TSP to participate in a market in which they have requested to be eliminated, they will have to request approval for that market during the next open TSP qualification season. Open Seasons will be announced annually just prior to rate filing.

#### 2.12 Duality

Two or more rates submitted simultaneously for the same TSP, on the same channel, same Code of Service and same rate filing cycle (dual rates), will not be permitted and both rates will be rejected..

TSPs can change their rate(s) as many times as desired prior to the end of each round; the last rate(s) submitted in each round will override all previous rate(s) in the round it was submitted in DPS.

Rates submitted for volume moves are an exception to Duality, in that two rates for a TSP will be permitted to be filed with SDDC from and to the same origin/destination and code of service combination (e.g., one rate for the volume move and another rate for regular channel).

## 2.13 Name/Ownership change

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When a TSP undergoes a name and/or ownership change, the TSP must maintain existing rates. See document titled "TSP Qualifications" for further details.

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## 2.14 Origin Codes

- a. **Domestic:** Origin State must be specified by the appropriate state code representing each state as shown Appendix A. Failure to use the correct state code will result in the rejection of individual rate records \*.
- b. **International:** Origin State/Country must be specified by the appropriate code representing each State/Country as shown Appendix A. Failure to use the correct code will result in the rejection of individual rate records \*.
- \* To ensure that TSPs do not use inappropriate codes, DPS RFQ module will list all Domestic and International channels. Codes associated with each state/country. TSPs could only file rates for the channel(s) on which they wish to participate.

CONUS is defined as all points in the United States (except Hawaii). HHG moving between CONUS and Alaska are moved under the Domestic Tariff and UB shipments moving between CONUS and Alaska are moved under the International Tender.

See the section on "Channel" for more information and Appendix A for more details.

#### 2.15 Destination Codes

- a. **Domestic:** Destination region must be specified by the appropriate region code, as shown Appendix A. If a TSP chooses to serve a destination region, then that TSP must serve the destination region in its <u>entirety</u>. Any shipment that originates and ends in the same state will be considered an "Intrastate" shipment (see Appendix A).
- b. **International:** Destination state/country must be specified by the appropriate region code, as shown Appendix A.

See the section on Channel for more information and Appendix A for more details

## **2.16 Channel (Origin / Destination Combination)**

A channel consists of an origin state/country to a destination state/region/country. Each channel equates to a rate area for pricing. International rates are solicited between CONUS and overseas rate areas, between intratheater and intertheater commands. The major channels types include:

- CONUS to CONUS Origin state to Destination region
- CONUS to OCONUS Origin state to Destination country
- OCONUS to CONUS Origin country to Destination state
- OCONUS to OCONUS Origin country to Destination country

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Note: For the domestic market only one Code of Service ("D") will be used. See document titled: "Shipment Management" Appendix A.2 for more details.

### 2.17 DPS Rate Filing Instructions

TSPs must file their rates in DPS. See Rate Filing instruction documents (i.e. "TSP Rate Filing Instructions" and "Rate Filing User Guide\_TSP Edition") posted on the SDDC website and within DPS LMS for detailed instructions for filing rates in DPS.

## 2.18 Competitive Range

All rates filed will undergo a Competitive Range (CR) check per channel in each market (e.g. dHHG, iHHG and iUB etc) to determine if the rates submitted are acceptable. Each channel will have an acceptable range of rates (an Acceptable High and an Acceptable Low Rate). DPS will establish the acceptable CR range per channel in each market prior to the annual rate filing process.

Any rate that passes the CR check (i.e. falls within the Acceptable High and Acceptable Low rate) will be accepted by SDDC. Rates that are outside of the pre-established range will be considered non-responsive. DPS will reject all filed rates that do not pass the CR check. Rates that are equal to Acceptable High or Low will be accepted.

The CR ranges per channel will not be made public (TSPs will not be provided this information). The accepted rates per channel per market will not be published by SDDC. Rates accepted by SDDC will be effective for the entire cycle. Prior to the 1<sup>st</sup> cycle of Defense Personal Property Program, SDDC will share with industry the historical shipment data (see section 2.19 below). This data will be shared to assist the TSPs in establishing their rate for the new program. SDDC will not share similar data after the 1<sup>st</sup> year of the program.

TSPs with non-responsive rates will be advised that they are either above or below the acceptable range. These TSPs will be given an additional opportunity to submit a new rate as part of 2<sup>nd</sup>/Final round of rate filing. If this new rate is still outside the reasonable range, the TSP will be notified and will not be allowed to submit a new rate until the next annual rate filing cycle. If a TSP only participates in the 2<sup>nd</sup> /final round, and if the TSP's rate fails the CR test, then that TSP will not get another opportunity to re-file a new rate.

Competitive Range will apply to international Special Solicitations:

a. TSPs filing special solicitation rates must submit rates from all CONUS Origin rate areas to the OCONUS Destination location and from the OCONUS Origin location to all CONUS Destination rate areas. Example: If a TSP wants to participate in moving shipments to and from Singapore, they have to file rates from all 52 CONUS Origin rate areas to Singapore and from Singapore to all 52 CONUS Destination rate areas. Therefore the TSP must file 104 rates, if a TSP files less than 104 rates for this CONUS/OCONUS combination, their rates would be rejected.

b. If any individual filed rate (In the example above the rate filed for each of the 104 filed channels will undergo CR check) is within the CR range then their rate will be accepted; if any single rate is not within the CR range then they will be allowed to re-file one last time in the 2<sup>nd</sup>/Final round. Note: Rule for TSPs only participating in the 2<sup>nd</sup> /final round will apply (from the section above).

TSPs with rates that pass the CR range for a channel will have a Best Value Score (BVS) calculated for that channel (for more information see "Best Value Score" document)

## 2.19 Historical Tonnage/Shipment Data

SDDC will provide qualified TSPs with histircal data on the shipments moved in DPS over the precending cycle. This data will be used for as an estmate for future cycles and to assist TSPs in filing their rates.

#### 3.0 Volume Moves

## 3.1 General Instructions

DoD will request volume movement rate proposals from DoD approved TSPs via DPS. Volume move requests will be created by PPSOs in DPS and sent to SDDC for review. The SDDC will then initiate the volume move RFQ in DPS. These requests will be sent to eligible TSPs that have rates on file for that channel and/or code of service. TSPs will submit their volume move rates in DPS. DPS will evaluate all submitted rates.

#### **Domestic:**

- Rates submitted by TSPs for volume move must be lower than **their** rate on file for that channel in that market (i.e. dHHG market) to be considered responsive.
- DPS will ensure that the TSP's rate for both components (Transportation and SIT) is lower than **their** rate on file for that channel.

#### **International:**

• TSPs will be required to file a SFR that is lower than **their** SFR for that channel in that market (e.g. iHHG) to be considered responsive.

If a TSP does not have an annual rate on file for a particular channel then that TSP will not be allowed to submit a rate for a volume move on that channel.

Primary and alternate TSPs will confirm their acceptance of the volume move by providing their respective Tender Numbers via DPS within 2 working days of the award. Acceptance of rates does not guarantee any offer of tonnage/shipments. TSP's response binds the TSP to a rate commitment. Alternate TSPs will have the option to withdraw their volume move rate if they do not desire to participate in traffic that is not handled by the Primary.

Primary and alternate TSPs will be required to provide the following in DPS:

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Description	Remarks
Tender number	TSP's unique tender number (required)
Name of the TSP representative providing the tender number	Required
File Number	Optional
Trailer Interchange	Optional
Percentage of total tonnage the TSP can handle	
The amount of tonnage expressed in pounds per day that can be picked up and delivered	
The name and address of TSP's agents at Origin	
The name and address of TSP's agents at Destination	
Foreign flag certification (for International only	Certificate Number (optional)
Issue Date	Date the shipment was awarded to TSP (system generated)
Expiration Date	Same as end date (needed by GSA)

DPS will establish a Rate Score for all TSPs with acceptable rates and calculate a one time BVS for the volume move. DPS will then rank the TSPs based on their BVS for this request and select the TSP with the highest BVS for the duration of this request as a Primary and also select an Alternate. SDDC will review DPS's selection and make any changes if necessary in two business days.

Note: For Mobile-Home volume moves see the section on OTO, MOTO and BOTO's.

#### **Domestic:**

- a. TSPs will be required to submit two discounts off the domestic (400NG) tariff baseline rates (see the section "Rate Submissions" for more details)
- b. The minimum amount of tonnage for volume move is 40,000 pounds per TSP, per day, per channel.

#### **International:**

a. SDDC may request rates on the basis of a single Code of Service or, if warranted, on the basis of mixed modes and Codes of Service with or without additional or included services, as specified in the RFQ request.

## 4.0 One-Time Only (OTO), Mobile Homes (MOTO) and Boats (BOTO)

#### **4.1 General Instructions**

DoD will request OTO RFQ from DoD approved TSPs via DPS. OTO move requests will be created by the PPSO in DPS and sent to SDDC for review, SDDC will then review and make any changes necessary and approve the OTO RFQ in DPS. An OTO can also be created by SDDC. These requests will be sent to eligible TSPs that have rates on file for that channel and code of service. TSPs will submit their OTO rates in DPS.

When the awarded TSP provides clear and convincing evidence that (1) the mistake is based on incorrect Government information affecting the character of the shipment; or (2) the mistake was so obvious that the Government had notice of the mistake prior to award (e.g., lowest bid was \$10/cwt and five other TSP bid between \$100 - \$120/cwt). In both instances, SDDC may allow withdrawal of the bid or correction of the mistake. A TSP's request to withdraw or correct its bid based on the errors above, must be submitted to SDDC within 24 hours of the award and prior to packing or pickup of the shipment. The revised OTO request will be sent to the original TSP. If the original TSP's rate is unacceptable or if the TSP is unable to move the shipment, then the shipment will be terminated and new OTO request will be created in DPS that will be sent to all OTO TSPs. SDDC will make the decision to revise or re-solicit the shipment based on the course of action most advantageous to the Government.

The OTO program will be best value based. -DPS will evaluate all submitted rates; DPS will calculate a one time BVS for that OTO move, for each TSP based on their accepted rate. DPS will then rank the TSPs based on their BVS for this request and select the Primary with the highest BVS for the duration of this request. DPS will also select an alternate TSP for each OTO request. SDDC will review DPS's selection and make any changes if necessary in two business days. TSP will confirm their acceptance of the OTO move and provide a Tender Number via DPS within 2 working days of the award.

For short fuse OTO shipments will have a bidding period of one business day. Short fuse OTO shipments are shipments that have to be picked up within 5 business days. TSPs will have one business day to accept or reject the award and SDDC will have one business day to award these shipments.

When an OTO/BOTO/MOTO request has been approved or rejected with or without a change by SDDC, a notification will be sent to the PPSO that created the original request.

Primary and alternate TSPs will be required to provide the following in DPS:

Description	Remarks
Tender number	TSP's unique tender number (required)
Name of the TSP representative providing the tender number	Required
File number	TSP use (optional)
The name of TSP's agents at Origin	
The name of TSP's agents at Destination	
Foreign flag certification (for International only)	Certificate number (optional)
Issue Date	Date the shipment was awarded to TSP (system generated)
Expiration Date	Pickup date + 30 days

Note: OTO requests do not apply to domestic

Domestic Mobile Homes: Following accessorial rate need to be specified by TSPs as part of their rate tender (these will be in dollars. cents):

- Extra mile (per mile)
- Labor (per hour)
- Waiting time (per hour)
- Mileage Charge
- Tire/Tube
  - o Repair (each)
  - o Replacement (each)

#### **Domestic (BOTO/MOTO):**

a. TSPs will be required to submit an All Inclusive Flat Charge (Dollars. Cents) for BOTO/MOTO moves (Note: The Flat Charge for MOTO will include all accessorials noted on the RFQ, requested items will be included in the all-inclusive flat charge. Regardless of the items requested, prices for all accessorials will be submitted, as part of the original bid and used as applicable).

- b. When a shipment is diverted or re-consigned prior to delivery at original destination the following will apply;
  - i. A revised MOTO/BOTO request will be sent to the original TSP. If the original TSP's rate is unacceptable or if the TSP is unable to move the shipment, then the shipment will be terminated and new MOTO/BOTO request will be created in DPS that will be sent to all MOTO/BOTO TSPs
- c. When third party service is required for an accessorial service requested in a MOTO solicitation, the charge will be included in the MOTO rate. The TSP will be responsible for payment of such services without additional reimbursement from the Government
- d. In accordance with the DTR, PPSOs will request a Mobile-home volume move, preferably within 30 days, when moving five or more mobile homes from the same origin and destination combination. Mobile home volume moves will also be used when transferring between on-base mobile home parks or when closing on-base mobile home parks.
- e. Any BOTO/MOTO requests in DPS should be made at least 20 days prior to the required move.

Note: Mobile Homes requests do not apply to International

#### **International (OTO/BOTO)**

- a. Rates will include whether American flag or foreign flag service will be provided. When a TSP utilizes foreign flag service or American flag service, which is used in conjunction with a foreign flag feeder, the TSP must identify the foreign flag portion in their bid. Acceptance of a rate with foreign flag routing from SDDC does not grant foreign flag approval. Foreign flag approval must be obtained in accordance with the Tender of Service.
- b. The TSP will include use of foreign flag service and the Air Mobility Command (AMC) and (OCCA) authorization number as part of their acceptance of their award.

#### After the Fact OTOs (applies only to the international shipments):

These are shipments that need to be diverted to an OTO area while the shipment is en-route. For example, shipment originated in Virginia, USA and booked going to Puerto Rico using international code 4 rates on file, while en-route it is discovered the actual destination should be St Thomas, Virgin Island. If the original TSP does not have a rate on file for the new destination, SDDC/PPSO may choose to request an OTO RFQ to forward shipment to final destination. This OTO request will be sent to the original TSP. If the original TSP's rate is unacceptable or if the TSP is unable to move the shipment, then the shipment will be terminated and new OTO request will be created in DPS that will be sent to all eligible OTO TSPs.

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## **5.0 Frustrated Shipments**

## **5.1 General Instructions**

Frustrated shipments do not apply to Domestic program

When it becomes necessary to obtain bids for the movement of frustrated shipments, SDDC, will issue a request for bids announcing the effective dates and name(s) of the involved TSPs. This request will be created in DPS. The estimated volume of property to be moved will be provided in the announcement, if known. The deadline for submission of bids will also be contained in the request.

Bids may be submitted for all ports for both iHHG and iUB or TSPs may choose only those ports and commodity they desire to serve. TSP will submit rates in DPS.

See Appendix B for details on frustrated move data attributes/fields

DPS will notify the Primary and the Alternate TSP of the award. Primary and alternate TSPs will be required to submit their tender number via DPS within 2 working days to confirm their acceptance of the award. Should the Primary default, the alternate TSP will be notified to start service immediately.

Primary and alternate TSPs will be required to provide the following in DPS:

Description	Remarks
Tender number	TSP's unique tender number (required)
Name of the TSP representative providing the tender number	Required
File number	TSP use (optional)

#### 6.0 Special Solicitation

#### **6.1 General Instructions**

Special solicitation currently does not apply to Domestic program.

All TSPs bidding on Special Solicitation Request for Quote (RFQ) will be required to submit their tender number during their bid during the annual rate filing cycle. All TSPs will be required to provide the following in DPS as part of their bid for each Special Solicitation group (e.g. CONUS To/From Singapore) RFQ:

Description	Entry
Tender number	TSP's unique tender number (required)
Name of the TSP representative providing the tender number	Required
File number	TSP use (optional)
Foreign flag certification	TSP may enter routing and/or foreign flag certificate number (optional)

DPS will rank all TSPs based on their BVS (Highest to Lowest) for each special solicitation group. TSPs with the highest BVS will be allocated all the shipments for that special solicitation group (e.g., Singapore); Peak and Non-Peak separately. The TSP with the highest BVS for Peak may or may not be the highest BVS for Non-Peak. BVS will not be recomputed for the special solicitation group during the any subsequent performance periods; instead it will only be done one time year, prior to rate filing.

TSP with the highest BVS will be the Primary and all remaining TSPs will be alternates (ranked based on their BVS). PPSO will offer all tonnage/shipments to the TSP ranked first (Primary). DPS will notify the Primary and the Alternate TSPs of the award. In the event the primary TSP cannot accept all tonnage/shipments, the Alternate TSP with the next highest BVS will be offered the tonnage/shipments accordingly. Should the Primary default, the alternate TSP will be notified to start service immediately.

# Appendix A

# **Domestic and International Origin and Destination States and Regions**

## **Domestic**

**Table A-1. CONUS States** 

No	Rate area name	Rate area code	Abbreviated name
1	Alaska (Zone) I	US8101000	AK1
2	Alaska (Zone) II	US8190100	AK2
3	Alaska (Zone) III	US8050500	AK3
4	Alaska (Zone) V *	US8030400	AK5
5	Alabama	US47	AL
6	Arizona	US79	AZ
7	Arkansas	US60	AR
8	California-North	US87	CAn
9	California-South	US88	CAs
10	Colorado	US74	СО
11	Connecticut	US16	СТ
12	Delaware	US22	DE
13	District Of Columbia	US24	DC
14	Florida-North	US49	FLn
15	Florida-South	US4964400	FLs
16	Georgia	US45	GA
17	Idaho	US83	ID
18	Illinois	US38	IL
19	Indiana	US36	IN
20	Iowa	US53	IA
21	Kansas	US58	KS
22	Kentucky	US28	KY
23	Louisiana	US64	LA
24	Maine	US11	ME
25	Maryland	US23	MD
26	Massachusetts	US14	MA
27	Michigan	US30	MI
28	Minnesota	US50	MN
29	Mississippi	US48	MS
30	Missouri	US56	МО
31	Montana	US70	MT

<sup>\*</sup> Shipments to/from Alaska (Zone IV), rate area code US8142800, are currently moved as OTO only.

**Table A-1. CONUS States (continued)** 

No	Rate area name	Rate area code	Abbreviated name
32	Nebraska	US55	NE
33	Nevada	US86	NV
34	New Hampshire	US12	NH
35	New Jersey	US19	NJ
36	New Mexico	US77	NM
37	New York	US17	NY
38	North Carolina	US40	NC
39	North Dakota	US51	ND
40	Ohio	US34	ОН
41	Oklahoma	US62	OK
42	Oregon	US85	OR
43	Pennsylvania	US20	PA
44	Rhode Island	US15	RI
45	South Carolina	US44	SC
46	South Dakota	US52	SD
47	Tennessee	US42	TN
48	Texas-North	US66	TXn
49	Texas-South	US68	TXs
50	Utah	US76	UT
51	Vermont	US13	VT
52	Virginia	US25	VA
53	Washington	US84	WA
54	West Virginia	US27	WV
55	Wisconsin	US32	WI
56	Wyoming	US72	WY

Table A-2 lists the states associated with each CONUS destination region.

# **Table A-2. CONUS Regions**

Region	States
Region 1	Idaho, Oregon, Washington
Region 2	California, Nevada
Region 3	Arizona, New Mexico, Utah
Region 4	Montana, North Dakota, South Dakota, Wyoming
Region 5	Colorado, Kansas, Missouri, Nebraska
Region 6	Arkansas, Louisiana, Oklahoma, Texas
Region 7	Iowa, Michigan, Minnesota, Wisconsin
Region 8	Illinois, Indiana, Ohio
Region 9	Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont
Region 10	Delaware, District of Columbia, Maryland, Virginia, West Virginia
Region 11	Alabama, Kentucky, Mississippi, Tennessee
Region 12	Georgia, North Carolina, South Carolina
Region 13	Florida
Region 14	Alaska (Alaska is a domestic Destination for some shipments )
Region 15	Intrastate

## **International**

International origins and destinations consist of regions, individual countries, and parts of countries. For rate purposes, there are 30 OCONUS regions (Alaska is considered domestic for some purposes and international for other purposes).

Table A-3. OCONUS Regions and Location Codes

No	Rate area name	Rate area code	Abbreviated name
1	Alaska (Zone) I	US8101000	AL01
2	Alaska (Zone) II	US8190100	AL02
3	Alaska (Zone) III	US8050500	AL03
4	Alaska (Zone) V*	US8030400	AL05
5	Australia	AS11	AU11
6	Australia	AS21	AU21
7	Azores	PO01	AZOR
8	Bahrain	BA	BAHR
9	Belgium	BE	BELG
10	Crete	GR29	GREE
11	Germany	GE	GERM
12	Greece	GR	GREE
13	Guam	GQ	GUAM
14	Hawaii	US89 **	HAWI
15	Iceland	IC	ICEL
16	Italy	IT	ITAL
17	Japan—Central	JA01	JA01
18	Japan—South (Excludes Hokkaido)	JA02	JA02
19	Japan—North	JA03	JA03
20	Korea	KS	KORE
21	Kuwait	KU	KUWA
22	Netherlands, The	NL	NETH
23	Okinawa	JA96	OKIN
24	Portugal	PO	PORT
25	Puerto Rico	RQ	PUER
26	Sardinia	IT20	SARD
27	Sicily	IT10	SICI
28	Spain	SP	SPAI
29	Turkey	TU	TURK
30	United Kingdom (England and Wales)	UK	ENGL

<sup>\*.</sup> Shipments to/from Alaska (Zone IV), rate area code US8142800, are currently moved as OTO only

<sup>\*\*</sup> Note: US 891 is used for outer islands of Hawaii (for system purpose only), and they are handled as OTO.

# **Special Solicitation Channels**

# **Table A-4. Special Solicitation Areas**

Origin	Destination	Rate Area	Type	COS
1. BGAC – US2517770	American Embassies		UB	8 (all)
	Africa South, Pretoria (TQDK)	SF		, ,
	Algeria, Algiers (TFDK)	AG		
	Argentina, Buenos Aires (ZADK)	AR		
	Austria, Vienna (VHDK)	AU		
	Bahamas. Nassau (OADK)	BF		
	Bangladesh, Dhaka (SAAC)	BG		
	Barbados, Bridgetown (OVDK)	BB		
	Bolivia, La Paz (ZBDK)	BL		
	Brazil, Brazilia (ZCDK)	BR10		
	Brazil, Rio De Janeiro & Sao Paolo (ZDDK)	BR		
	Bulgaria, Sofia (UJDK)	BU		
	Cameroon, Yaoundé (IDDK)	CM		
	Canada, Ottawa	CA		
	Chad, N`Djamena	CD		
	Chile, Santiago	CI		
	Colombia, Bogotá (ZFDK)	CO		
	Congo, Brazzaville (IADK)	CF		
	Croatia, Zagreb (UKDL)	HR		
	Cyprus, Nicosia (UWDK)	CY		
	Czechoslovakia, Prague (VMBK)	EZ		
	Denmark, Copenhagen (VEDK	DA		
	Dominican Republic, Santo Domingo (OLDK)	DR		
	Ecuador, Quito (ZGDK)	EC		
	Egypt, Cairo (TNDK)	EG		
	El Salvador, San Salvador (OMDK)	ES		
	Ethiopia, Addis Ababa (TADK)	ET		
	Finland, Helsinki (VNDK)	FI		
	France, Paris (VGDK)	FR		
	Gabon, Libreville, (TYDK)	GB		
	Ghana, Accra (TPDK)	GH		
	Greece	GR		
	Grenada	GJ		
	Guatemala, Guatemala City (ONDK)	GT		
	Haiti, Port Au Prince (OWDK)	HA		
	Honduras, Tegucigalpa (OODK)	НО		
	Hong Kong (SJDK)	HK		
	Hungary, Budapest (VODK)	HU		
	India, New Delhi (SBDK)	IN		
	Indonesia, Jakarta (RCDK)	ID		
	Ireland, Dublin (YTDK)	EI		
	Israel, Tel Aviv (SHDK)	IS		
	Ivory Coast, Abidjan (THDK)	IV		
	Jamaica, Kingston (OXDK)	JM		
	Jordan, Amman (SQDK)	JO		

Origin	Destination	Rate Area	Type	cos
	Kazakhstan, Astana (QCDK)	KZ		
	Kenya, Nairobi (TMDK)	KE		
	Kuwait, Kuwait (SLDK)	KU		
	Lebanon, Beirut (SRDK)	LE		
	Liberia, Monrovia (TCDK)	LI		
	Luxembourg (VQDK)	LU		
	Madagascar, Antananarivo (TLDK)	MA		
	Malaysia, Kuala Lumpur (RDDK)	MY		
	Mali, Bamako (TDDK)	ML		
	Mauritius, Port Louis (RRDK)	MP		
	Mexico, Mexico City (OYDK)	MX		
	Morocco, Rabat (TEDK)	MO		
	Myanmar, Rangoon (SIDK)	BM		
	Nepal, Kathmandu (SKDK)	NP		
	New Zealand, Christchurch (RENC)	NZ		
	Nicaragua, Managua (OPDK)	NU		
	Niger, Niamey (TIDK)	NG		
	Nigeria, Lagos (TJDK)	NI		
	Oman, Muscat (JXDK)	MU		
	Pakistan, Islamabad (SEDK)	PK		
	Pakistan, Karachi	PK10		
	Paraguay, Asuncion (ZHDK)	PA		
	Peru, Lima (ZIDK)	PE		
	Philippines, Manila (RFDN)	RP		
	Poland, Warsaw (VDDK)	PL		
	Romania, Bucharest (VPDK)	RO		
	Russia, St. Petersburg	RS10		
	Russia, Vladivostok	RS20		
	Senegal, Dakar (TSDK)	SG		
	Singapore, Republic Of (RIDK)	SN		
	Somalia, Mogadiscio (IBDK)	SO		
	South Africa, Cape town	SF10		
	Soviet Union, Moscow (STDK)	RS		
	Sri Lanka, Colombo (SPDK)	CE		
	Sudan, Khartoum (TWDK)	SU		
	Sweden, Stockholm (VKAK)	SW		
	Switzerland, Bern (VLDK)	SZ		
	Switzerland, Geneva (VKCA)	SZ10		
	Syria, Damascus (SMDK)	SY		
	Tanzania, Dar Es Salaam (TZDK)	TZ		
	Thailand, Bangkok (RHDK)	TH		
	Trinidad, Port of Spain (ZPDZ)	TD		
	Tunisia, Tunis (TUDK)	TS		
	Uganda, Kampala	UG		
	Ukraine, Kiev (VTDK)	UP		
	United Arab Emirates, Abu Dhabi	AE		
	Uruguay, Montevideo (ZJDK)	UY		
	Venezuela, Caracas (AKDK)	VE	-	
	Venezueia, Caracas (AKDK)  Vietnam, Hanoi (RDDZ)	VE		
	Yemen, Rab Republic, Sana (SNDK)	YM		

Origin	Destination	Rate Area	Type	COS
	Serbia, Belgrade (UKOK)	RB		
	Zaire, Kinshasa (TVDK)	CG		
	Zambia, Lusaka (TXDK)	ZA		
	Zimbabwe, Harare	ZI		
2. Egypt (EG)	CONUS (Excluding multinational forces and observers, logistical support unit, and Sinai; multinational forces and observers and logistical support unit are located in Sinai)		UB	8
3. CONUS To/From	Egypt	EG	HHG	Т
4. CONUS To/From	South America		UB/H HG	4, T and 8
	Argentina	AR		
	Bolivia	BL		
	Brazil	BR		
	Chile	CI		
	Columbia	CO		
	Costa Rica	CS		
	Ecuador	EC		
	El Salvador	ES		
	Guatemala	GT		
	Honduras	НО		
	Paraguay	PA		
	Peru	PE		
	Uruguay	UY		
	Venezuela	VE		
5. Thailand (TH)	CONUS		UB/H HG	4, 8
6. CONUS To/From	Singapore	SN	UB/H HG	4, 8
7. CONUS To/From	Greece	GR	UB/H HG	4, 8
8. CONUS To/From	Saudi Arabia	SA	UB	8
9. CONUS To/From	Qatar	QA	UB	8
10. CONUS To/From	Kuwait	KU	UB	8
Note	See Table A-5 For CONUS Listing For Special Solicitation.			

**Table A-5: CONUS Regions for Special Solicitation** 

No	Rate area name	Rate area code	Abbreviated name
1	Alabama	US47	AL
2	Arizona	US79	AZ
3	Arkansas	US60	AR
4	California-North	US87	CAn
5	California-South	US88	CAs
6	Colorado	US74	СО
7	Connecticut	US16	CT
8	Delaware	US22	DE
9	District Of Columbia	US24	DC
10	Florida-North	US49	FLn
11	Florida-South	US4964400	FLs
12	Georgia	US45	GA
13	Idaho	US83	ID
14	Illinois	US38	IL
15	Indiana	US36	IN
16	Iowa	US53	IA
17	Kansas	US58	KS
18	Kentucky	US28	KY
19	Louisiana	US64	LA
20	Maine	US11	ME
21	Maryland	US23	MD
22	Massachusetts	US14	MA
23	Michigan	US30	MI
24	Minnesota	US50	MN
25	Mississippi	US48	MS
26	Missouri	US56	МО
27	Montana	US70	MT
28	Nebraska	US55	NE
29	Nevada	US86	NV
30	New Hampshire	US12	NH
31	New Jersey	US19	NJ
32	New Mexico	US77	NM

**Table A-5: CONUS Regions for Special Solicitation (continued)** 

No	Rate area name	Rate area code	Abbreviated name
33	New York	US17	NY
34	North Carolina	US40	NC
35	North Dakota	US51	ND
36	Ohio	US34	ОН
37	Oklahoma	US62	OK
38	Oregon	US85	OR
39	Pennsylvania	US20	PA
40	Rhode Island	US15	RI
41	South Carolina	US44	SC
42	South Dakota	US52	SD
43	Tennessee	US42	TN
44	Texas-North	US66	TXn
45	Texas-South	US68	TXs
46	Utah	US76	UT
47	Vermont	US13	VT
48	Virginia	US25	VA
49	Washington	US84	WA
50	West Virginia	US27	WV
51	Wisconsin	US32	WI
52	Wyoming	US72	WY

# Appendix B

# **CONUS and OCONUS Water Ports & Location for Special Solicitation**

**Table B.1: CONUS and OCONUS Water Ports** 

CONUS Ports	OCONUS Ports
Baltimore	Agana
Charleston	Algeciras
Houston	Bremerhaven
Jacksonville	Cadiz
Los Angeles (Includes Long Beach)	Catania
Miami	Cristobal
New Orleans	Felixstowe
New York	Honolulu
Norfolk	Inchon
San Francisco (Includes Oakland)	Iraklion
Savannah	Iskenderun
Seattle	Istanbul
Toledo	Izmir
	La Maddalena
	Leghorn
	Naha
	Naples
	Piraeus
	Pusan
	Rota
	Rotterdam
	San Juan
	Yokohama
	Yokosuka

Table B.2: CONUS states for frustrated shipment

No	Rate area name	Rate area code	Abbreviated name
1	Alabama	US47	AL
2	Arizona	US79	AZ
3	Arkansas	US60	AR
4	California-North	US87	CAn
5	California-South	US88	CAs
6	Colorado	US74	СО
7	Connecticut	US16	CT
8	Delaware	US22	DE
9	District Of Columbia	US24	DC
10	Florida-North	US49	FLn
11	Florida-South	US4964400	FLs
12	Georgia	US45	GA
13	Idaho	US83	ID
14	Illinois	US38	IL
15	Indiana	US36	IN
16	Iowa	US53	IA
17	Kansas	US58	KS
18	Kentucky	US28	KY
19	Louisiana	US64	LA
20	Maine	US11	ME
21	Maryland	US23	MD
22	Massachusetts	US14	MA
23	Michigan	US30	MI
24	Minnesota	US50	MN
25	Mississippi	US48	MS
26	Missouri	US56	МО
27	Montana	US70	MT
28	Nebraska	US55	NE
29	Nevada	US86	NV
30	New Hampshire	US12	NH
31	New Jersey	US19	NJ
32	New Mexico	US77	NM

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**Table B-2: CONUS states for frustrated shipment (continued)** 

No	Rate area name	Rate area code	Abbreviated name
33	New York	US17	NY
34	North Carolina	US40	NC
35	North Dakota	US51	ND
36	Ohio	US34	ОН
37	Oklahoma	US62	OK
38	Oregon	US85	OR
39	Pennsylvania	US20	PA
40	Rhode Island	US15	RI
41	South Carolina	US44	SC
42	South Dakota	US52	SD
43	Tennessee	US42	TN
44	Texas-North	US66	TXn
45	Texas-South	US68	TXs
46	Utah	US76	UT
47	Vermont	US13	VT
48	Virginia	US25	VA
49	Washington	US84	WA
50	West Virginia	US27	WV
51	Wisconsin	US32	WI
52	Wyoming	US72	WY

Table B-3. OCONUS Regions and Location Codes for Frustrated Shipments

No	Rate area name	Rate area code	Abbreviated name
1	Alaska (Zone) I	US8101000	AL01
2	Alaska (Zone) II	US8190100	AL02
3	Alaska (Zone) III	US8050500	AL03
4	Alaska (Zone) V*	US8030400	AL05
5	Australia	AS11	AU11
6	Australia	AS21	AU21
7	Azores	PO01	AZOR
8	Bahrain	ВАН	BAHR
9	Belgium	BE	BELG
10	Crete	GR29	GREE
11	Germany	GE	GERM
12	Greece	GR	GREE
13	Guam	GQ	GUAM
14	Hawaii	US89	HAWI
15	Iceland	IC	ICEL
16	Italy	IT	ITAL
17	Japan—Central	JA01	JA01
18	Japan—South (Excludes Hokkaido)	JA02	JA02
19	Japan—North	JA03	JA03
20	Korea	KS	KORE
21	Kuwait	KWT	KUWA
22	Netherlands, The	NL	NETH
23	Okinawa	JA96	OKIN
24	Portugal	PO	PORT
25	Puerto Rico	RQ	PUER
26	Sardinia	IT20	SARD
27	Sicily	IT10	SICI
28	Spain	SP	SPAI
29	Turkey	TU	TURK
30	United Kingdom (England and Wales)	UK	ENGL

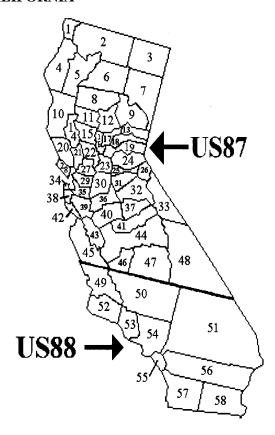
<sup>\*.</sup> Shipments to/from Alaska (Zone IV), rate area code US8142800, are currently moved as OTO only

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# **Appendix C**

# **Maps for Split Domestic States**

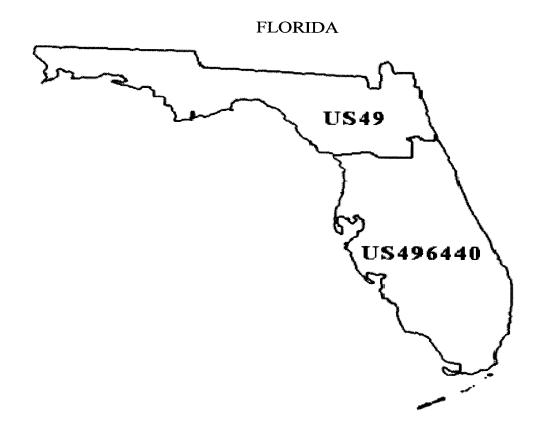
# **CALIFORNIA**



## **COUNTIES**

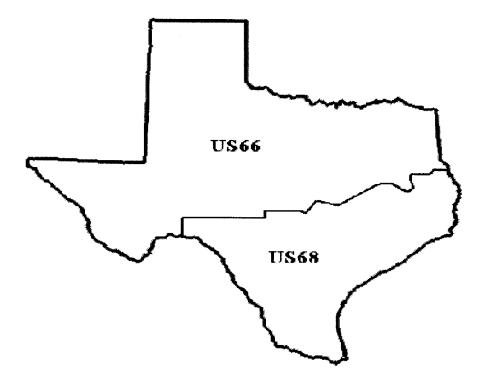
	<del></del>				
1.	Del Norte	17. Yuba	33. Mono	49.	San Luis Obispo
2.	Siskiyou	18. Nevada	34. San Francisco	50.	Kern
3.	Modoc	19. Placer	35. Alameda	51.	San Bernardino
4.	Humboldt	20. Sonoma	36. Stanislauas	52.	Santa Barbara
5.	Trinity	21. Napa	37. Mariposa	53.	Ventura
6.	Shasta	22. Yolo	38. San Mateo	54.	Los Angeles
7.	Lassen	23. Sacramento	39. Santa Clara	55.	Orange
8.	Tehama	24. El Dorado	40. Merced	56.	Riverside
9.	Plumas	25. Amador	41. Madera	57.	San Diego
10.	Mendocino	26. Alpine	42. Santa Cruz	58.	Imperial
11.	Glenn	27. Solano	43. San Benito		
12.	Butte	28. Marin	44. Fresno		
13.	Sierra	29. Contra Costa	45. Monterey		
14.	Lake	30. San Joaquin	46. Kings		
15.	Colusa	31. Calaveras	47. Tulare		
16.	Sutter	32. Tuolumne	48. InYo		

<sup>\*</sup> Asterisk identifies PPSO located in an adjacent state controlling traffic in the rate area indicated.



	US49			US496440	
Alachua	Gadsden	Nassau	Brevard	Hillsborough	Pinellas
Baker	Gilchrist	Okaloosa	Broward	Indian River	Polk
Bay	Gulf	Putnam	Charlotte	Lake	Sarasota
Bradford	Hamilton	Santa Rosa	Citrus	Lee	Seminole
Calhoun	Holmes	StJohns	Collier	Manatee	St Lucie
Clay	Jackson	Suwannee	Date	Martin	Sumter
Columbia	Jefferson	Taylor	Desoto	Monroe	Valusia
Dixie	Leon	Union	Glades	Okeechobee	
Duval	Levy	Wakulla	Hardee	Orange	
Escambia	Liberty	Walton	Hendry	Osceola	
Flagler	Madison	Washington	Hernando	Palm Beach	
Franklin	Marion		Highlands	Pasco	

# **TEXAS**

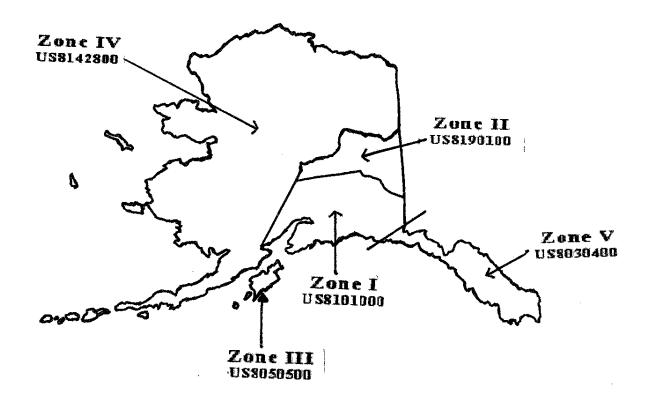


# **Texas Counties:**

Texas Couli			
	h Texas		T
Anderson	Ector	Lamar	Shackelford
Andrews	El Paso	Lamb	Sherman
Archer	Ellis	Lanpasas	Smith
Armstrong	Erath	Limestone	Somervell
Bailey	Falls	Lipscomb	Stephens
Baylor	Fannin	Llano	Sterling
Bell	Fisher	Loving	Stonewall
Borden	Floyd	Lubbock	Sutton
Bosque	Foard	Lynn	Swisher
Bowie	Franklin	Mantague	Tarrant
Brewster	Freestone	Marion	Taylor
Briscoe	Gaines	Martin	Terrell
Brown	Garza	Mason	Terry
Burnet	Gray	McCulloch	Throckmorton
Callahan	Grayson	McLennan	Titus
Camp	Green	Menard	Upshur
Carson	Greg	Midland	Upton
Cass	Hale	Mills	Van Zandt
Castro	Hall	Mitchell	Ward
Cherokee	Hamilton	Moore	Wheeler
Childress	Hansford	Morris	Wichita
Classcock	Hardeman	Motley	Wilbarger
Clay	Harrison	Navarro	Winkler
Cochran	Hartley	Nolan	Wise
Coke	Haskell	Ochiltree	Wood
Coleman	Henderson	Oldham	Yoakum
Colin	Hephill	Palo Pinto	Young
			Tourig
Collingsworth	Hill	Panola	
Comanche	Hockley	Parker	
Concho	Hood	Parmer	
Cooke	Hopkins	Pecos	
Coryeil	Howard	Potter	
Cottle	Hudspeth	Presidio	
Crockett	Hunt	Rains	
Crosby	Hutchinson	Randall	
Culberson	Irion	Reagan	
Dallam	Jack	Red River	
Dallas	Jeff Davis	Reeves	
Dawson	Johnson	Roberts	
			Ī
Deaf Smith	Jones	Ruckwall	
	Jones Kaufman	Ruckwall Runnels	
Deaf Smith			
Deaf Smith Delta	Kaufman	Runnels	
Deaf Smith Delta Denton	Kaufman Kent	Runnels Rusk	

US68 So	uth Texas	
Anderson	Kendall	Williamson
Angelina	Kenedy	Wilson
Atascosa	Kerr	Zapata
Austin	Kinney	Zavala
Bandera	Kleberg	
Bastrop	La Salle	
Bee	Lavaca	
Bexar	Lee	
Blanco	Leon	
Brazoria	Liberty	
Brazos	Live Oak	
Brooks	Madison	
Burleson	Matagorda	
Caldwell	maverick	
Calhoun	McMullen	
Cameron	Medina	
Chambers	Milam	
Colorado	Montgomery	
Comal	Nacogdoches	
Crane	Newton	
DeWitt	Nueces	
Dimmit	Orange	
Duval	Polk	
Edwards	Real	
Fayette	Refugio	
Fort Bend	Robertson	
Frio	Sabine	
Galveston	San	
	Augustine San Jacinto	
Gillespie Goliad	San Patricio	
Gonzales		
Grimes	Shelby Starr	
Guadalupe	Travis	
Hardin	Trinity	
Harris	Tyler	
Hays	Uvalde	
Hidalgo	Val Verde	
Houston	Victoria	
Jackson	Walker	
Jasper	Waller	
Jefferson	Washington	
Jim Hogg	Webb	
Jim Wells	Wharton	
Karnes	Willary	
Names	vviliai y	L

# **ALASKA**



ZONE CODE	ZONE	
US8101000	Zone I	
US8190100	Zonell	
US8050500	Zone III	
US8142800 (OTO ONLY AREA)	Zone IV	
US8030400	Zone V	

Effective: January 21, 2010